https://excelnearshore.com/job/senior-project-manager/

Senior Project Manager

Description

Excel Nearshore is seeking a **Senior Project Manager** to support a global leader in the manufacturing and consumer products industry. This role will lead large-scale technology initiatives across the enterprise, managing the full project lifecycle while overseeing scope, budget, risks, vendors, and delivery teams in both Agile and Waterfall environments. The ideal candidate brings strong executive communication skills, technical awareness, and proven experience delivering complex IT projects on schedule and within budget. This is a fully remote and full-time position from Costa Rica, in payroll with benefits.

Responsibilities

- Manage end-to-end project lifecycle starting from project pre-work, project planning, project kick-off, project execution, production launch and project closure.
- Develop and manage project resource management plans.
- Build and manage project plans with clearly identified critical path, project deliverables with corresponding completion dates.
- Manage delivery of key milestones with project team members (internal and vendor teams) to meet according to planned schedule.
- Control the project scope, resources, and quality within budget and schedule to meet objectives.
- Manage issues and risks proactively towards timely resolution. Escalate and/or communicate effectively to senior executives to drive resolution.
- Prepare status reports and performance dashboards to effectively communicate in formal and informal setting including executive steering committee.
- Manage and track project budget/variance for expense and capital dollars and comfortable with project spend forecast.
- Identify and manage dependencies across projects and programs.
- Manage Project execution methodology, test cycles, test plans and coordinate test execution events with cross functional teams. Succinctly communicate test execution update and drive resolution of defects to ensure exit criteria are met.
- Create, organize, and manage all required project documentation.
- Build relationships with stakeholders, vendor partners and project teams to effectively manage and deliver quality projects.
- Propose changes to project methodologies, frameworks, and promote best practices for continuous process improvement.
- Build, motivate and lead project teams; instils a mindset of collaboration and continuous process improvement.
- Foster collaboration across other inter dependent projects or product teams (Agile and Waterfall) to remove impediments and dependencies.
- Resolve conflicts and broker negotiations between Business, IT and Vendor when needed Internal Communication: For internal & partner use.
- May require managing project discovery/plan phase to define project scope, charter, To Be processes, Business requirements, Key deliverables, and project estimates in support of business goals while working with IT BSM

Hiring organization
Excel Nearshore

Employment Type
Full-time

Beginning of employment
ASAP

Duration of employment
Indefinite

Industry
Ecommerce

Job Location
Costa Rica
Remote work from: Costa Rica

Date posted
February 27, 2026

(Business Solution Manager) and Business champion for approvals.
- Coordinate and support Change Management, Performance Management and Release Management processes.
- Perform other related duties as assigned.

Qualifications

- Executive presence, gains the confidence of executive leadership and can defend and convince an audience of executives
- Superior communication skills
- Proactive approach and tight management of issues and risks
- Critical thinker – ability to mitigate issues and risks
- Leader, confidence, not afraid to communicate red status/transparency
- Detail oriented
- Detailed budget management experience
- Effective at managing resources, including difficult resources
- Experienced managing large, complex projects
- Enterprise PM experience in both Agile and Waterfall settings
- Ability to build strong relationships across projects
- Technically Savvy (such as infrastructure or development projects)

Education and Experience Requirements

- Bachelor's degree in Information Technology, Business, or related field.
- 8+ years professional experience as Technology Project Manager.
- Familiarity with project management in one or more IT functional areas required.
- Project Management certification is a plus but not required. Emphasis is on demonstrated use of CMM, PMI, Agile, etc.
- Working knowledge of agile framework such as Scrum or Kanban to deliver end to end solutions.
- Excellent communication and interpersonal skills.
- Strong analytical and problem-solving skills.

Contacts

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